



Board of Trustees

Mrs. L. Carole Jensen – President
Mrs. Cheyenne Traut – President Pro Tem
Ms. Brenda Estrada – Secretary
Dr. Pat Ganer – Trustee
Dr. Richard Rams – Trustee

REGULAR BOARD MEETING AGENDA

Tuesday, August 6, 2024

5:30 p.m.

7150 La Palma Ave. Buena Park, CA 90620

Board Room – 2nd Floor

Americans with Disabilities Act Compliance: If you need special assistance to participate in this meeting, please contact the administration office at (714) 826-4100 ext. 120 or by email: Psalas@buenaparklibrary.org at least 72 hours prior to the meeting so the Buena Park Library District may make reasonable arrangements to ensure accessibility to the meeting.

Public Requests for Documents: The District provides a public inspection copy of all materials included in the agenda packet to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administration office who will arrange for the documents to be copied at a charge of 20 cents per page. A digital copy (PDF) is available free of charge and will be sent by email. Please email psalas@buenaparklibrary.org if you would like to request a copy of the Board packet materials.

This meeting of the Buena Park Library Board of Trustees will be held in person on the 2nd Floor of the Library (7150 La Palma Ave. Buena Park, CA 90620) and is open to the Public.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call

Action on Minutes

4. Approval of minutes from the July 2, 2024 Regular Meeting

Oral Communication

5. Public Comments

This is the portion of the meeting set aside to invite public comments regarding any matter within the jurisdiction of the Library Board of Trustees. If comments relate to a specific agenda item, those comments will be taken following the staff report for that item, but prior to the Library Board taking a vote on that item. Those wishing to speak are asked to complete a speaker identification form and hand it to the Library Director. Public comments are limited to 3 minutes each.

6. Board members' Reports on Conferences Attended or Meetings Scheduled

Correspondence

7. Patron's Suggestions from Individuals Requesting Purchase of Materials or Proposing Changes to Library Operations



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8. Director's Report

Financial and Monthly Reports from the Office of the Director

9. Balance Sheet as of July 31, 2024
10. Revenue - \$26,432 and Expenditures – \$175,328 Budget vs. Actual Report
July 1, 2024 through July 31, 2024
11. Cash Flow Trend Analysis
12. Check Register through July 31, 2024
13. Monthly Statistical Report

New Business

14. Approval of the reduction of operating hours on selected days to accommodate staffing needs
15. Review of Historical Resources Assessment Report (receive and file)
16. Adoption of Resolution 2024-8 authorizing award of Agreement for Architectural Services to LPA, Inc. for \$711,000
17. Authorize Library Director to execute a professional services agreement with Regional Government Services (RGS) for consulting services for an amount not to exceed \$22,000
18. Authorize Library Director to execute agreement with Brainfuse, LLC for one-year of online tutoring services for a total cost of \$8,000

Future Agenda Items

19. Agenda preparation for the next regular date meeting which will be held on September 3, 2024, unless rescheduled by the Library Board of Trustees

Consent Calendar

20. Personnel Action

Closed Session

21. Public Employee Discipline/Dismissal/Release (Gov. Code, §54957(b)(1))
22. Public Employee Performance Evaluation (Gov. Code, §54957)
Title: Library Director
23. Conference with Labor Negotiators (Gov. Code, §54957)
Unrepresented employee: Library Director

Adjournment

24. The Library Board of Trustees will adjourn the regular meeting of August 6, 2024.