

AGENDA
 REGULAR MEETING OF THE BOARD OF TRUSTEES
 OF THE BUENA PARK LIBRARY DISTRICT

7150 La Palma Avenue

May 7, 2019

5:30 p.m. Library Board Room

**(Distributed agenda information viewable/obtainable in Administration Office.

Agenda and Minutes at www.buenaparklibrary.org**

		IC	PG	RR	AS	DS
CALL TO ORDER	_____					
PLEDGE OF ALLEGIANCE						
ROLL CALL						
	Present	_____	_____	_____	_____	_____
	Absent	_____	_____	_____	_____	_____
	Also	_____	_____	_____	_____	_____
I. ACTION ON MINUTES						
a) Regular Meeting of April 2, 2019	Motion	_____	_____	_____	_____	_____
	2nd	_____	_____	_____	_____	_____
	Ayes	_____	_____	_____	_____	_____
	Noes	_____	_____	_____	_____	_____
	Absent	_____	_____	_____	_____	_____
	Abstain	_____	_____	_____	_____	_____
II. ORAL COMMUNICATIONS						
a) From Public Concerning Non-agenda Items						
b) Board Members' Reports on Conferences Attended or Meetings Scheduled						
c) Volunteer Guild Report						
III. CORRESPONDENCE						
a) Patrons' Suggestions from Individuals Requesting Purchase of Materials or Proposing Changes to Library Operations						
b) Director's Report						
IV. FINANCIAL AND MONTHLY REPORTS FROM THE OFFICE OF THE DIRECTOR						
a) Balance Sheet as of April 30, 2019						
b) Revenue – \$3,212,800 and Expenditures – \$2,489,448 Budget vs. Actual Report July 1, 2018 through April 30, 2019						
c) Quarterly Cash Flow Trend Analysis						
d) CERBT Quarterly Statement						
e) Check Register from April 30, 2019						
f) Monthly Statistical Reports for April 2019						

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V.	NEW BUSINESS					
	a) Analysis of draft Budget and Projected Income	Motion	___	___	___	___
		2nd	___	___	___	___
		Ayes	___	___	___	___
		Noes	___	___	___	___
		Absent	___	___	___	___
		Abstain	___	___	___	___
	b) Review of modified work order from Vincor Construction Inc., in the amount of \$57,237.78	Motion	___	___	___	___
		2nd	___	___	___	___
		Ayes	___	___	___	___
		Noes	___	___	___	___
		Absent	___	___	___	___
		Abstain	___	___	___	___
VI.	FUTURE AGENDA ITEMS					
	a) Gann Limit Resolution in June					
	b) Annual Investment Policy Review in June					
	c) Adoption of Final Budget in July					
	d) Review of past year's Service Accomplishments in July					
	e) Service Objectives for new fiscal year in July					
VII.	CONSENT CALENDAR					
		Motion	___	___	___	___
		2nd	___	___	___	___
		Ayes	___	___	___	___
		Noes	___	___	___	___
		Absent	___	___	___	___
		Abstain	___	___	___	___

All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the Agenda. There will be no separate discussion on these items prior to voting unless members of the Board or the public request specific items to be removed from the Consent Calendar for separate action.

- a) Personnel Action
 - 1. Merit increase for Librarian Nicole Hight, to Step 2 on the Salary Scale effective May 10, 2019.

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- | | IC | PG | RR | AS | DS |
|--|----|----|----|----|----|
| 2. Merit increase for Librarian Gloria Nguyen to Step 2 on the Salary Scale effective May 10, 2019. | | | | | |
| 3. Merit increase for PT Clerk I, Shellie McCurdy, to Step 2 on the Salary Scale effective May 10, 2019. | | | | | |

ADJOURNMENT _____

Motion	_____	_____	_____	_____	_____
2nd	_____	_____	_____	_____	_____
Ayes	_____	_____	_____	_____	_____
Noes	_____	_____	_____	_____	_____
Absent	_____	_____	_____	_____	_____
Abstain	_____	_____	_____	_____	_____