



Board of Trustees

Mrs. L. Carole Jensen – President
Mrs. Cheyenne Traut – President Pro Tem
Ms. Brenda Estrada – Secretary
Dr. Pat Ganer – Trustee
Dr. Richard Rams – Trustee

REGULAR BOARD MEETING AGENDA

Tuesday, February 6, 2024

5:30 p.m.

7150 La Palma Ave. Buena Park, CA 90620

Board Room – 2nd Floor

Americans with Disabilities Act Compliance: If you need special assistance to participate in this meeting, please contact the administration office at (714) 826-4100 ext. 120 or by email: Psalas@buenaparklibrary.org at least 72 hours prior to the meeting so the Buena Park Library District may make reasonable arrangements to ensure accessibility to the meeting.

Public Requests for Documents: The District provides a public inspection copy of all materials included in the agenda packet to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administration office who will arrange for the documents to be copied at a charge of 20 cents per page. A digital copy (PDF) is available free of charge and will be sent by email. Request forms are available at the District Administration office.

This meeting of the Buena Park Library Board of Trustees will be held in person on the 2nd Floor of the Library (7150 La Palma Ave. Buena Park, CA 90620) and is OPEN to the Public.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call

Action on Minutes

4. Approval of minutes from the January 9, 2024 Regular Meeting

Oral Communication

5. Public Comments

This is the portion of the meeting set aside to invite public comments regarding any matter within the jurisdiction of the Library Board of Trustees. If comments relate to a specific agenda item, those comments will be taken following the staff report for that item, but prior to the Library Board taking a vote on that item. Those wishing to speak are asked to complete a speaker identification form and hand it to the Library Director. Public comments are limited to 3 minutes each.

6. Board members' Reports on Conferences Attended or Meetings Scheduled



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Closed Session

7. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Gov. Code, § 54956.9, subd. (d)(2): One Case

Correspondence

8. Patron's Suggestions from Individuals Requesting Purchase of Materials or Proposing Changes to Library Operations
9. Director's Report

Financial and Monthly Reports from the Office of the Director

10. Balance Sheet as of January 31, 2024
11. Revenue - \$2,866,266 and Expenditures – \$2,009,094 Budget vs. Actual Report
July 1, 2023 through January 31, 2024
12. CERBT Quarterly Summary Report
13. Cash Flow Trend Analysis
14. Check Register through January 31, 2024
15. Monthly Statistical Report

New Business

16. Annual Review of Fees
17. Approval of changes to Hotspot Policy
18. Adoption of Resolution 2024-1 authorizing State and National Fingerprint-based Criminal History Record Checks for Employment
19. Authorize the acceptance of a \$19,150 grant for Lunch at the Library Summer 2024 from the California State Library

Future Agenda Items

20. Agenda preparation for the next regular date meeting which will be held on March 5, 2024, unless rescheduled by the Library Board of Trustees

Consent Calendar

21. Personnel Action

Adjournment

22. The Library Board of Trustees will adjourn the regular meeting of February 6, 2024.