

AGENDA
 REGULAR MEETING OF THE BOARD OF TRUSTEES
 OF THE BUENA PARK LIBRARY DISTRICT
 7150 La Palma Avenue
 August 7, 2018
 5:30 p.m. Library Board Room

**(Distributed agenda information viewable/obtainable in Administration Office.
 Agenda and Minutes at www.buenaparklibrary.org)**

		IC	PG	AS	DS	RV
CALL TO ORDER	_____					
PLEDGE OF ALLEGIANCE						
ROLL CALL						
	Present	_____	_____	_____	_____	_____
	Absent	_____	_____	_____	_____	_____
	Also	_____	_____	_____	_____	_____
I. ACTION ON MINUTES						
a) Regular Meeting of May 1, 2018	Motion	_____	_____	_____	_____	_____
	2nd	_____	_____	_____	_____	_____
	Ayes	_____	_____	_____	_____	_____
	Noes	_____	_____	_____	_____	_____
	Absent	_____	_____	_____	_____	_____
	Abstain	_____	_____	_____	_____	_____
 b) Regular Meeting of July 3, 2018	Motion	_____	_____	_____	_____	_____
	2nd	_____	_____	_____	_____	_____
	Ayes	_____	_____	_____	_____	_____
	Noes	_____	_____	_____	_____	_____
	Absent	_____	_____	_____	_____	_____
	Abstain	_____	_____	_____	_____	_____
II. ORAL COMMUNICATIONS						
a) From Public Concerning Non-agenda Items						
b) Board Members' Reports on Conferences Attended or Meetings Scheduled						
c) Volunteer Guild Report						
III. CORRESPONDENCE						
a) Patrons' Suggestions from Individuals Requesting Purchase of Materials or Proposing Changes to Library Operations						
b) Director's Report						

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IV. FINANCIAL AND MONTHLY REPORTS FROM THE OFFICE OF THE DIRECTOR

- a) Balance Sheet as of July 31, 2018
- b) Revenue - \$29,833 and Expenditures - \$235,686 Budget vs. Actual Report
 July 1, 2018 through July 31, 2018
- c) Quarterly Cash Flow Trend Analysis
- d) Check Register July 2018
- e) Monthly Statistical Reports for July 2018

V. NEW BUSINESS

a) CSDA Board of Directors Seat A Election	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
b) Review and approval of recommended changes to the Bulletin Board Policy	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___

VI. FUTURE AGENDA ITEMS

- a) Annual Report in September
- b) Annual Review of the Trustee Handbook in October

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VII.	CONSENT CALENDAR	Motion	___	___	___	___
		2nd	___	___	___	___
		Ayes	___	___	___	___
		Noes	___	___	___	___
		Absent	___	___	___	___
		Abstain	___	___	___	___

All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the Agenda. There will be no separate discussion on these items prior to voting unless members of the Board or the public request specific items to be removed from the Consent Calendar for separate action.

a) Personnel Action

1. Resignation of P/T Page, Norma Ramos, effective July 6, 2018.
2. Reclassification of Pamela Pedro to Library Assistant, at Step 1 on the Salary Scale effective July 6, 2018.
3. Reclassification of Martin Lebria to Library Assistant, at Step 1 on the Salary Scale effective July 6, 2018.
4. Merit increase for P/T Page, Fahmeeda Simjee, to Step 9 on the Salary Scale effective August 3, 2018.
5. Merit increase for P/T Clerk I, Diane Kim, to Step 3 on the Salary Scale effective August 17, 2018.
6. Merit increase for P/T Clerk I, Stephanie Magana, to Step 6 on the Salary Scale Effective August 17, 2018.
7. Merit increase for P/T Clerk I, Angelina Fuentes, to Step 6 on the Salary Scale effective August 17, 2018.
8. Merit increase for Circulation Department Supervisor, Caroline Wilkins, to Step 9 on the Salary Scale effective August 17, 2018.
9. Merit increase for P/T Library Page, Mario Delgado, to Step 2 on the Salary Scale effective August 31, 2018.
10. Merit increase for Librarian I, Ruth Cho, to Step 6 on the Salary Scale effective August 31, 2018.

ADJOURNMENT	_____	Motion	___	___	___	___	___
		2nd	___	___	___	___	___
		Ayes	___	___	___	___	___
		Noes	___	___	___	___	___
		Absent	___	___	___	___	___
		Abstain	___	___	___	___	___