



Regular Meeting of the Buena Park Library District Board of Trustees

Tuesday, December 1, 2020
5:30 PM

Please click the link below to join the webinar:

<https://zoom.us/j/95097809039>

Or dial: (669) 900-6833

Enter Webinar ID: 950 9780 9039

Please note that the public will be muted by default.

If you would like to speak during the public comment portion of the meeting, you have the following options:

- Online - raise your hand, or use the Q&A panel to submit your comments.
- Phone (voice only) - press *9 to raise your hand, *6 to send a request to be unmuted to submit comments.

AGENDA
 REGULAR MEETING OF THE BOARD OF TRUSTEES
 OF THE BUENA PARK LIBRARY DISTRICT

7150 La Palma Avenue

December 1, 2020

5:30 p.m. Zoom Webinar - <https://zoom.us/j/95097809039>

**(Distributed agenda information viewable/obtainable in Administration Office.
 Agenda and Minutes at www.buenaparklibrary.org)**

IC PG RR AS DS

CALL TO ORDER _____

PLEDGE OF ALLEGIANCE

ROLL CALL	Present	_____	_____	_____	_____	_____
	Absent	_____	_____	_____	_____	_____
	Also	_____	_____	_____	_____	_____

I. ACTION ON MINUTES

a) Regular Meeting of November 4, 2020	Motion	_____	_____	_____	_____	_____
	2nd	_____	_____	_____	_____	_____
	Ayes	_____	_____	_____	_____	_____
	Noes	_____	_____	_____	_____	_____
	Absent	_____	_____	_____	_____	_____
	Abstain	_____	_____	_____	_____	_____

II. ORAL COMMUNICATIONS

- a) From Public Concerning Non-agenda Items
- b) Board Members' Reports on Conferences Attended or Meetings Scheduled

III. CORRESPONDENCE

- a) Patrons' Suggestions from Individuals Requesting Purchase of Materials or Proposing Changes to Library Operations
- b) Director's Report

IV. FINANCIAL AND MONTHLY REPORTS FROM THE OFFICE OF THE DIRECTOR

- a) Balance Sheet as of November 24, 2020
- b) Revenue – \$308,691 and Expenditures – \$1,043,484 Budget vs. Actual Report July 1, 2020 through November 24, 2020
- c) Check Register as of November 24, 2020
- d) Monthly Statistical Reports for November 2020

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		IC	PG	RR	AS	DS
V. NEW BUSINESS						
a) Review and approved revised pay scale for Library Page position (in compliance with State minimum wage laws)	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
b) Scheduling of Special Meeting to swear in elected officials	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
VII. FUTURE AGENDA ITEMS						
a) Mid-Year Detailed Budget Review in January						
b) Mid-Year Plan of Service Review in January						
c) Review of Fees in February						
VIII. CONSENT CALENDAR						
	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___

All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the Agenda. There will be no separate discussion on these items prior to voting unless members of the Board or the public request specific items to be removed from the Consent Calendar for separate action.

- a) Personnel Action
 1. Merit increase for Business Officer, Marina Tutty, to Step 8 on the Salary Scale effective December 18, 2020.
 2. Merit increase for Librarian Helen Koo to Step 2 on the Salary Scale effective December 18, 2020.
 3. Merit increase for IT Systems Specialist Martin Lebria to Step 2 on the Salary Scale effective January 1, 2021.
 4. Merit increase for PT Clerk, Alberto Rios, to Step 8 on the Salary Scale effective January 1, 2021.

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	IC	PG	RR	AS	DS
ADJOURNMENT _____					
Motion	___	___	___	___	___
2nd	___	___	___	___	___
Ayes	___	___	___	___	___
Noes	___	___	___	___	___
Absent	___	___	___	___	___
Abstain	___	___	___	___	___