

MINUTES
EMERGENCY MEETING OF THE BOARD OF TRUSTEES
OF THE
BUENA PARK LIBRARY DISTRICT
March 13, 2020

CALL TO ORDER: President Ganer called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE: President Ganer led the flag salute.

ROLL CALL

Board Members Present: Irene Castaneda, Pat Ganer, Rick Rams, Dennis Salts.
Trustee Salehi was absent.

Staff Present: Library Director Mary McCasland, Public Services Supervisor Helen Medina, Circulation Department Supervisor Caroline Wilkins, Library Assistants Brenda Gomez and Ashley Parker, and Administrative Assistant Patty Salas.

President Ganer noted this Emergency Meeting was called in response to the declaration of a National Emergency by the President of the United States and California Governor's Executive Order N-25-20, therefore a 24-hour notice of a meeting was waived as is allowed in Government Code Section 54956.5.

I. ORAL COMMUNICATIONS

a) From Public Concerning Non-agenda Items

None.

II. NEW BUSINESS

a) Evaluate and discuss Library action and response to the declaration of a national state of emergency

The Board of Trustees reviewed a memo from staff discussing a recommendation to close the Library effective March 14, 2020, in response to the spread of COVID-19.

Public Services Supervisor Helen Medina explained the measures taken by staff to encourage social distancing but stated many of the measures were not working as well as they had hoped. She stated nearby organizations were continuing to congregate inside the Library despite the Library's cancellation of all programs. She stated once schools began to shut down, patrons began telephoning to inquire about coming to the Library. Staff was worried more people would begin to congregate within the Library as all local school districts began to close.

The Board of Trustees discussed different options to allow staff to continue to work during the closure.

MOTION by Trustee Ganer to close the library to the public until April 1, 2020, and when necessary utilize administrative leave for all staff to ensure staff is not financially disadvantaged, the Board may modify the opening date as the situation develops.

SECOND by Trustee Salts.

AYES: Trustee Castaneda, Trustee Ganer, Trustee Rams, Trustee Salts.

ABSENT: Trustee Salehi.

Approved March 31, 2020

MINUTES
EMERGENCY MEETING OF THE BOARD OF TRUSTEES
OF THE
BUENA PARK LIBRARY DISTRICT
March 13, 2020

MOTION approved.

ADJOURNMENT

MOTION by Trustee Rams to adjourn the meeting.
SECOND by Trustee Salts.

AYES: Trustee Castaneda, Trustee Ganer, Trustee Rams, Trustee Salts.

ABSENT: Trustee Salehi.

Motion approved. The meeting stood adjourned at 7:31 p.m.

Submitted by,

Richard Rams
Secretary