

AGENDA  
 REGULAR MEETING OF THE BOARD OF TRUSTEES  
 OF THE BUENA PARK LIBRARY DISTRICT

7150 La Palma Avenue

August 8, 2017

5:30 p.m. Library Board Room

\*\*(Distributed agenda information viewable/obtainable in Administration Office.  
 Agenda and Minutes at [www.buenaparklibrary.org](http://www.buenaparklibrary.org))\*\*

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CALL TO ORDER \_\_\_\_\_

PLEDGE OF ALLEGIANCE

ROLL CALL

Present	_____	_____	_____	_____	_____
Absent	_____	_____	_____	_____	_____
Also	_____	_____	_____	_____	_____

I. ACTION ON MINUTES

a) Regular Meeting of July 5, 2017

Motion	_____	_____	_____	_____	_____
2nd	_____	_____	_____	_____	_____
Ayes	_____	_____	_____	_____	_____
Noes	_____	_____	_____	_____	_____
Absent	_____	_____	_____	_____	_____
Abstain	_____	_____	_____	_____	_____

II. ORAL COMMUNICATIONS

- a) From Public Concerning Non-agenda Items
- b) Board Members' Reports on Conferences Attended or Meetings Scheduled
- c) Volunteer Guild Report

III. CORRESPONDENCE

- a) Patrons' Suggestions from Individuals Requesting Purchase of Materials or Proposing Changes to Library Operations
- b) Staff Report on Summer Reading Program
- c) Recognition of Buena Park Library Volunteer
- d) Director's Report

IV. FINANCIAL AND MONTHLY REPORTS FROM THE OFFICE OF THE DIRECTOR

- a) Balance Sheet as of July 31, 2017
- b) Revenue - \$61,285 and Expenditures - \$212,697 Budget vs. Actual Report July 1, 2017 through July 31, 2017
- c) Quarterly Cash Flow Trend Analysis
- d) Check Register July 2017
- e) Monthly Statistical Reports for July 2017

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V. NEW BUSINESS

a) Interview Candidates for the Library Board of Trustees Vacancy

b) Selection of a Trustee nominee to Recommend for Appointment by the Orange County Board of Supervisors	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___

c) Election of Board Secretary

Motion	___	___	___	___	___
2nd	___	___	___	___	___
Ayes	___	___	___	___	___
Noes	___	___	___	___	___
Absent	___	___	___	___	___
Abstain	___	___	___	___	___

VI. FUTURE AGENDA ITEMS

- a) Annual Report in September
- b) Annual Review of the Trustee Handbook in October

VII. CONSENT CALENDAR

Motion	___	___	___	___	___
2nd	___	___	___	___	___
Ayes	___	___	___	___	___
Noes	___	___	___	___	___
Absent	___	___	___	___	___
Abstain	___	___	___	___	___

*All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the Agenda. There will be no separate discussion on these items prior to voting unless members of the Board or the public request specific items to be removed from the Consent Calendar for separate action.*

a) Personnel Action

1. Resignation of P/T Page, David Arvizu, effective July 12, 2017.
2. Resignation of P/T Clerk I, Dianne Ochoa, effective July 22, 2017.
3. New Hire, P/T Page, Pamela Pedro at Step 1 on the Salary Scale, effective July 25, 2017.
4. New Hire, P/T Page, Bethany Marier at Step 1 on the Salary Scale, effective July 25, 2017.
5. New Hire, P/T Page, Sarahana Poudel at Step 1 on the Salary Scale, effective July 25, 2017.

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6. Resignation of P/T Library Assistant, Johnny Truong, effective July 29, 2017.
7. Merit increase for P/T Clerk I, Stephanie Castellon, to Step 4 on the Salary Scale Effective August 19, 2016.
8. Merit increase for P/T Clerk I, Angelina Fuentes, to Step 4 on the Salary Scale effective August 19, 2016.
9. Merit increase for Librarian I, Ruth Cho, to Step 4 on the Salary Scale effective September 02, 2016.

ADJOURNMENT \_\_\_\_\_

Motion	___	___	___	___	___
2nd	___	___	___	___	___
Ayes	___	___	___	___	___
Noes	___	___	___	___	___
Absent	___	___	___	___	___
Abstain	___	___	___	___	___