

AGENDA
 REGULAR MEETING OF THE BOARD OF TRUSTEES
 OF THE BUENA PARK LIBRARY DISTRICT
 7150 La Palma Avenue

July 3, 2018

5:30 p.m. Library Board Room

**(Distributed agenda information viewable/obtainable in Administration Office.
 Agenda and Minutes at www.buenaparklibrary.org)**

		IC	PG	AS	DS	RV
CALL TO ORDER	_____					
PLEDGE OF ALLEGIANCE						
ROLL CALL						
	Present	___	___	___	___	___
	Absent	___	___	___	___	___
	Also	___	___	___	___	___
I. ACTION ON MINUTES						
a) Regular Meeting of May 1, 2018						
	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
b) Regular Meeting of June 5, 2018						
	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
II. ORAL COMMUNICATIONS						
a) From Public Concerning Non-agenda Items						
b) Board Members' Reports on Conferences Attended or Meetings Scheduled						
c) Volunteer Guild Report						
III. CORRESPONDENCE						
a) Patrons' Suggestions from Individuals Requesting Purchase of Materials or Proposing Changes to Library Operations						
b) Recognition of BPLD Staff Milestone						
c) Director's Report						
IV. FINANCIAL AND MONTHLY REPORTS FROM THE OFFICE OF THE DIRECTOR						
a) Balance Sheet as of June 30, 2018						
b) Revenue - \$3,618,754 and Expenditures - \$3,055,490 Budget vs. Actual Report July 1, 2017 through June 30, 2018						
c) Check Register through June 30, 2018						

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d) Monthly Statistical Reports for June 2018

V. NEW BUSINESS

a) Receive and File the Plan of Service Accomplishments for Fiscal Year 2017-18

b) Consideration and approval of the Service Objectives for Fiscal Year 2018 – 2019	Motion 2nd Ayes Noes Absent Abstain	___	___	___	___	___
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c) Consideration and approval of the Final Budget for Fiscal Year 2018 – 2019 in the Amount of \$2,976,053	Motion 2nd Ayes Noes Absent Abstain	___	___	___	___	___
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d) Consideration and approval to Give a 2.7% Cost of Living Adjustment to Library Staff Effective July 06, 2018	Motion 2nd Ayes Noes Absent Abstain	___	___	___	___	___
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e) Consideration and approval of expenses above the budgeted figure for categories	Motion 2nd Ayes Noes Absent Abstain	___	___	___	___	___
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f) Consideration and approval of the contract with the Gordian Group for the parking lot renovation project in the amount of \$559,963.69	Motion 2nd Ayes Noes Absent Abstain	___	___	___	___	___
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g) Consideration and approval of the quote from CDW-G in the amount of \$22,296.95 for the computer center	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
h) Consideration and approval of the quote from iCell Interactive in the amount of \$15,000	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
i) Consideration and approval of the 2018-19 Agreement for Professional Services with the Law Firm Dannis Woliver and Kelley (DWK)	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___

VI. FUTURE AGENDA ITEMS

- a) Annual Report in September
- b) Annual Review of the Trustee Handbook in October

VII. CONSENT CALENDAR

Motion	___	___	___	___	___
2nd	___	___	___	___	___
Ayes	___	___	___	___	___
Noes	___	___	___	___	___
Absent	___	___	___	___	___
Abstain	___	___	___	___	___

All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the Agenda. There will be no separate discussion on these items prior to voting unless members of the Board or the public request specific items to be removed from the Consent Calendar for separate action.

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a) Personnel Action

1. Merit increase for P/T Library Page, Randy Richter, to Step 4 on the Salary Scale Effective July 20, 2018.

ADJOURNMENT _____

Motion	_____	_____	_____	_____	_____
2nd	_____	_____	_____	_____	_____
Ayes	_____	_____	_____	_____	_____
Noes	_____	_____	_____	_____	_____
Absent	_____	_____	_____	_____	_____
Abstain	_____	_____	_____	_____	_____