



Regular Meeting of the Buena Park Library District Board of Trustees

Tuesday, April 6, 2021
5:30 PM

Please click the link below to join the webinar:

<https://zoom.us/j/96167862622>

Dial in by phone:

1(669) 900 -6833

Webinar ID: 961 678 626 22

Please note that the public will be muted by default.

If you would like to speak during the public comment portion of the meeting, you have the following options:

- Online - raise your hand, or use the Q&A panel to submit your comments.
- Phone (voice only) - press *9 to raise your hand, *6 to send a request to be unmuted to submit comments.

AGENDA
 REGULAR MEETING OF THE BOARD OF TRUSTEES
 OF THE BUENA PARK LIBRARY DISTRICT
 7150 La Palma Avenue
 April 6, 2021

5:30 p.m. Online - <https://zoom.us/j/96167862622>

**(Distributed agenda information viewable/obtainable in Administration Office.
 Agenda and Minutes at www.buenaparklibrary.org)**

		IC	PG	LCJ	RR	AS
CALL TO ORDER	_____					
PLEDGE OF ALLEGIANCE						
ROLL CALL						
	Present	___	___	___	___	___
	Absent	___	___	___	___	___
	Also	___	___	___	___	___
I. ACTION ON MINUTES						
a) Regular Meeting of March 02, 2021	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
II. ORAL COMMUNICATIONS						
a) From Public Concerning Non-agenda Items						
b) Board Members' Reports on Conferences Attended or Meetings Scheduled						
III. CORRESPONDENCE						
a) Patrons' Suggestions from Individuals Requesting Purchase of Materials or Proposing Changes to Library Operations						
b) Director's Report						
IV. FINANCIAL AND MONTHLY REPORTS FROM THE OFFICE OF THE DIRECTOR						
a) Balance Sheet as of March 31, 2021						
b) Revenue – \$2,236,630 and Expenditures – \$1,915,276 Budget vs. Actual Report July 1, 2020 through March 31, 2021						
c) Check Register as of March 31, 2021						
d) Monthly Statistical Reports for March 2021						
V. NEW BUSINESS						
a) Annual Review of BPLD Library Fund Balance and Reserve Policy	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___

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		IC	PG	LCJ	RR	AS
b) Review of Capital Improvement Projects	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
c) Review and adoption of Resolution No. 2021-01 adopting an agreement between The Buena Park Library District, County of Orange, and all other political subdivisions in Orange County to form an emergency management operation area	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
d) Review and approve contract with the Centralia Elementary School District for Librarian services	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
e) Review and approve contract with JB Bostick Company in the amount of \$11,500 To slurry the parking lot	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
f) Review comparator agencies recommended by Koff & Associates to be used for the total compensation study	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___

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g) Review and approve contract with AMS.net for the purchase and installation of Firewall appliance in the amount of \$22,819.66 plus 10%	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
h) Review and approve proposal from MacLeod Watts to prepare an updated Actuarial valuation of other post-employment benefit (OPEB) liabilities	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___

VI. FUTURE AGENDA ITEMS

- a) Analysis of draft Budget and projected income in May
- b) Gann Limit Resolution in June
- c) Annual Investment Policy review in June

VII. CONSENT CALENDAR

Motion	___	___	___	___	___
2nd	___	___	___	___	___
Ayes	___	___	___	___	___
Noes	___	___	___	___	___
Absent	___	___	___	___	___
Abstain	___	___	___	___	___

All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the Agenda. There will be no separate discussion on these items prior to voting unless members of the Board or the public request specific items to be removed from the Consent Calendar for separate action.

a) Personnel Action

1. Merit increase for Administrative Assistant Patty Salas to Step 7 on the Salary Scale effective April 23, 2021.
2. Merit increase for Outreach Coordinator Brenda Gomez to Step 5 on the Salary Scale effective April 23, 2021.
3. Merit increase for Technical Services Supervisor Ann Duarte to Step 7 on the Salary Scale effective April 23, 2021.

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ADJOURNMENT _____	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___