



Board of Trustees

Richard Rams – President  
Carole Jensen – President Pro Tem  
Cheyenne Traut – Secretary  
Pat Ganer – Trustee  
Brenda Estrada – Trustee

**REGULAR BOARD MEETING AGENDA**

Tuesday, July 11, 2023 (Unusual Date)

5:30 p.m.

7150 La Palma Ave. Buena Park, CA 90620

Board Room – 2<sup>nd</sup> Floor

**Americans with Disabilities Act Compliance:** If you need special assistance to participate in this meeting, please contact the administration office at (714) 826-4100 ext. 120 or by email: [Psalas@buenaparklibrary.org](mailto:Psalas@buenaparklibrary.org) at least 72 hours prior to the meeting so the Buena Park Library District may make reasonable arrangements to ensure accessibility to the meeting.

**Public Requests for Documents:** The District provides a public inspection copy of all materials included in the agenda packet to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administration office who will arrange for the documents to be copied at a charge of 20 cents per page. A digital copy (PDF) is available free of charge and will be sent by email. Request forms are available at the District Administration office.

This meeting of the Buena Park Library Board of Trustees will be held in person on the 2<sup>nd</sup> Floor of the Library (7150 La Palma Ave. Buena Park, CA 90620) and is OPEN to the Public.

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1. Call to Order
  2. Pledge of Allegiance
  3. Roll Call
  4. Public Hearing

**Action on Minutes**

5. Approval of minutes from the June 6, 2023 Regular Meeting

**Oral Communication**

6. Public Comments

This is the portion of the meeting set aside to invite public comments regarding any matter within the jurisdiction of the Library Board of Trustees. If comments relate to a specific agenda item, those comments will be taken following the staff report for that item, but prior to the Library Board taking a vote on that item. Those wishing to speak are asked to complete a speaker identification form and hand it to the Library Director. Public comments are limited to 3 minutes each.

7. Board members' Reports on Conferences Attended or Meetings Scheduled



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#### **Correspondence**

8. Patron's Suggestions from Individuals Requesting Purchase of Materials or Proposing Changes to Library Operations
9. Buena Park Library Volunteer Guild Meeting Report
10. BPLD Staff Milestone
11. Director's Report

#### **Financial and Monthly Reports from the Office of the Director**

12. Balance Sheet as of June 30, 2023
13. Revenue - \$4,537,037 and Expenditures – \$3,897,338 Budget vs. Actual Report
14. Check Register through June 30, 2023
15. Monthly Statistical Reports for June 2023

#### **New Business**

16. Adoption of Resolution 2023-7 Approving the Final Budget for 2023-2024 in the amount of \$3,491,400
17. Consideration and approval to give a 3% Cost of Living Adjustment to Library Staff effective July 14, 2023
18. Review of past year's service accomplishments (Receive and file)
19. Approval of Service Objective for Fiscal Year 2023-2024
20. Annual Review of Investment Policy (Review only, no changes recommended)
21. CSDA Board of Directors, Southern Network Election
22. SDRMA Board of Directors Election

#### **Future Agenda Items**

23. Agenda preparation for the August regular date meeting which will be held on August 1, 2023 unless rescheduled by the Library Board of Trustees

#### **Consent Calendar**

All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the agenda. There will be no separate discussion on these items prior to voting unless members of the Board or the public request specific items to be removed from the Consent Calendar for separate action.

24. Personnel Action

#### **ADJOURNMENT**

25. The Library Board of Trustees will adjourn the unusual date July 11, 2023 meeting.