

REGULAR MEETING of THE BUENA PARK LIBRARY BOARD OF TRUSTEES

****SPECIAL NOTICE REGARDING COVID-19****

THIS IS A MEETING OF THE BUENA PARK LIBRARY DISTRICT BOARD OF TRUSTEES BY WEBINAR/TELECONFERENCE ONLY.

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of COVID-19. The Governor issued Executive Order N-33-20, which allows public meetings to be held electronically. Please be advised that some, or all, of the Board members and Library staff will attend virtually.

When: September 1, 2020 05:30 PM Pacific Time

Please click the link below to join the webinar:

<https://zoom.us/j/92804066350>

By Phone Dial: (669) 900-6833

Webinar ID: 928 040 66350

Please note that the public will be muted by default.

If you would like to speak during the public comment portion of the meeting, you have the following options:

- Online - raise your hand, or use the Q&A panel to submit your comments.
- Phone (voice only) - press *9 to raise your hand, *6 to send a request to be unmuted to submit comments.
- Members of the public may also submit comments by email. Submit comments to: psalas@buenapark.lib.ca.us by 3:30 p.m. on the day of the meeting.

AGENDA
 REGULAR MEETING OF THE BOARD OF TRUSTEES
 OF THE BUENA PARK LIBRARY DISTRICT

7150 La Palma Avenue

September 1, 2020

5:30 p.m. Library Board Room

**(Distributed agenda information viewable/obtainable in Administration Office.

Agenda and Minutes at www.buenaparklibrary.org**

IC PG RR AS DS

CALL TO ORDER _____

PLEDGE OF ALLEGIANCE

ROLL CALL

Present	___	___	___	___	___
Absent	___	___	___	___	___
Also	___	___	___	___	___

I. ACTION ON MINUTES

a) Regular Meeting of August 4, 2020

Motion	___	___	___	___	___
2nd	___	___	___	___	___
Ayes	___	___	___	___	___
Noes	___	___	___	___	___
Absent	___	___	___	___	___
Abstain	___	___	___	___	___

II. ORAL COMMUNICATIONS

- a) From Public Concerning Non-agenda Items
- b) Board Members' Reports on Conferences Attended or Meetings Scheduled

III. CORRESPONDENCE

- a) Patrons' Suggestions from Individuals Requesting Purchase of Materials or Proposing Changes to Library Operations
- b) Director's Report

IV. FINANCIAL AND MONTHLY REPORTS FROM THE OFFICE OF THE DIRECTOR

- a) Balance Sheet as of August 31, 2020
- b) Revenue – \$8,565 and Expenditures – \$331,428 Budget vs. Actual Report
July 1, 2020 through August 31, 2020
- c) Quarterly CERBT Statement
- d) Check Register as of August 31, 2020
- e) Monthly Statistical Reports for August 2020

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		IC	PG	RR	AS	DS
V.	NEW BUSINESS					
a)	Annual Report					
	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
b)	Consideration and approval to reschedule the November Regular Meeting of the Board of Trustees					
	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
c)	Review and approval of the AMS.net proposal for the upgrade of the Library's network switches and data cabling in the amount of \$83,772.90					
	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
d)	Review and approval of the AMS.net proposal for the purchase of new telephone system in the amount of \$11,955.10					
	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
e)	Consideration and approval to use the Fast Open Contracts Utilization Service (FOCUS) program to procure the Library District's technology upgrades with AMS.net					
	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___

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		IC	PG	RR	AS	DS
f) Review and approval of the temporary policy regarding face coverings	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___

VI. FUTURE AGENDA ITEMS

- a) Annual Review of the Trustee Handbook in October
- b) Audit Report presented by auditor in November
- c) Approval of 2021 Holidays in November

VII. CONSENT CALENDAR

Motion	___	___	___	___	___
2nd	___	___	___	___	___
Ayes	___	___	___	___	___
Noes	___	___	___	___	___
Absent	___	___	___	___	___
Abstain	___	___	___	___	___

All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the Agenda. There will be no separate discussion on these items prior to voting unless members of the Board or the public request specific items to be removed from the Consent Calendar for separate action.

a) Personnel Action

No items.

ADJOURNMENT _____

Motion	___	___	___	___	___
2nd	___	___	___	___	___
Ayes	___	___	___	___	___
Noes	___	___	___	___	___
Absent	___	___	___	___	___
Abstain	___	___	___	___	___