



Board of Trustees

Mrs. L. Carole Jensen – President
Mrs. Cheyenne Traut – President Pro Tem
Ms. Brenda Estrada – Secretary
Dr. Pat Ganer – Trustee
Dr. Richard Rams – Trustee

REGULAR BOARD MEETING AGENDA

Tuesday, November 13, 2024 (Unusual Date)
5:30 p.m.
7150 La Palma Ave. Buena Park, CA 90620
Board Room – 2nd Floor

Americans with Disabilities Act Compliance: If you need special assistance to participate in this meeting, please contact the administration office at (714) 826-4100 ext. 120 or by email: Psalas@buenaparklibrary.org at least 72 hours prior to the meeting so the Buena Park Library District may make reasonable arrangements to ensure accessibility to the meeting.

Public Requests for Documents: The District provides a public inspection copy of all materials included in the agenda packet to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administration office who will arrange for the documents to be copied at a charge of 20 cents per page. A digital copy (PDF) is available free of charge and will be sent by email. Please email psalas@buenaparklibrary.org if you would like to request a copy of the Board packet materials.

This meeting of the Buena Park Library Board of Trustees will be held in person on the 2nd Floor of the Library (7150 La Palma Ave. Buena Park, CA 90620) and is open to the Public.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call

Action on Minutes

4. Approval of Minutes from the October 1, 2024 Regular Meeting

Oral Communication

5. Public Comments

This is the portion of the meeting set aside to invite public comments regarding any matter within the jurisdiction of the Library Board of Trustees. If comments relate to a specific agenda item, those comments will be taken following the staff report for that item, but prior to the Library Board taking a vote on that item. Those wishing to speak are asked to complete a speaker identification form and hand it to the Library Director. Public comments are limited to 3 minutes each.

6. Board members' Reports on Conferences Attended or Meetings Scheduled



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Correspondence

7. Patron's Suggestions from Individuals Requesting Purchase of Materials or Proposing Changes to Library Operations
8. Director's Report

Financial and Monthly Reports from the Office of the Director

9. October 2024 Payment Register
10. CERBT Account Update Summary
11. Monthly Statistical Report

New Business

12. Review and Approve updates to the CSDA Bylaws
13. Adoption of Resolution 2024-10 Establishing Operating Hours and Holiday Closures for calendar year 2025
14. Review and Approve changes to the Conflict of Interest Code (Biennial Review)
15. Discuss and provide direction to the Library Director about utilizing grant writing services to pursue funding opportunities
16. Authorize the Library Director to negotiate and execute a professional services agreement with Regional Government Services for consulting services for an amount not-to-exceed \$130,000

Future Agenda Items

17. Agenda preparation for the next regular date meeting which will be held on December 3, 2024, unless rescheduled by the Library Board of Trustees

Consent Calendar

18. Personnel Action
19. Acceptance of grant from the California State Library in the amount of \$1,638 for Zip Books

Closed Session

20. Public Employee Performance Evaluation (Gov. Code, §54957)
Title: Library Director
21. Conference with Labor Negotiators (Gov. Code, §54957)
Unrepresented employee: Library Director

Adjournment

22. The Library Board of Trustees will adjourn the regular meeting of November 13, 2024.

CERTIFICATION OF POSTING

I, Patty Salas, Administrative Assistant of the Buena Park Library District, hereby certify that the Agenda for the November 13, 2024 Regular Meeting of the Library Board of Trustees of the Buena Park Library District was posted on November 08, 2024 at 7150 La Palma Ave Buena Park, CA and online at www.buenaparklibrary.org.



Patty Salas, Administrative Assistant