

AGENDA
 REGULAR MEETING OF THE BOARD OF TRUSTEES
 OF THE BUENA PARK LIBRARY DISTRICT
 7150 La Palma Avenue

July 5, 2017

5:30 p.m. Library Board Room

**(Distributed agenda information viewable/obtainable in Administration Office.
 Agenda and Minutes at www.buenaparklibrary.org)**

MF PG IC AS DS

CALL TO ORDER _____

PLEDGE OF ALLEGIANCE

ROLL CALL

Present	___	___	___	___	___
Absent	___	___	___	___	___
Also	___	___	___	___	___

I. ACTION ON MINUTES

a) Regular Meeting of June 6, 2017

Motion	___	___	___	___	___
2nd	___	___	___	___	___
Ayes	___	___	___	___	___
Noes	___	___	___	___	___
Absent	___	___	___	___	___
Abstain	___	___	___	___	___

II. ORAL COMMUNICATIONS

- a) From Public Concerning Non-agenda Items
- b) Board Members' Reports on Conferences Attended or Meetings Scheduled
- c) Volunteer Guild Report

III. CORRESPONDENCE

- a) Patrons' Suggestions from Individuals Requesting Purchase of Materials or Proposing Changes to Library Operations
- b) Director's Report

IV. FINANCIAL AND MONTHLY REPORTS FROM THE OFFICE OF THE DIRECTOR

- a) Balance Sheet as of June 30, 2017
- b) Revenue - \$3,377,016 and Expenditures - \$2,801,131 Budget vs. Actual Report July 1, 2016 through June 30, 2017
- c) Check Register through June 30, 2017
- d) Monthly Statistical Reports for June 2017

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V. NEW BUSINESS

a) Receive and File the Plan of Service Accomplishments for Fiscal Year 2016-17

b) Consideration and Approval of the Service Objectives for Fiscal Year 2017 – 2018	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___

c) Consideration and Approval of the Final Budget for Fiscal Year 2017 – 2018 in the Amount of \$2,758,811	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___

d) Consideration and Approval to Give a 1.5% Cost of Living Adjustment to Library Staff Effective July 07, 2017	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___

e) Approval to reschedule the August 2017 Board meeting to August 8, 2017	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___

f) Consideration and Approval of expenses above the budgeted figure for communications category (0700)	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___

g) CSDA 2017 Board Elections	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___

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	MF	PG	IC	AS	DS
Noes	___	___	___	___	___
Absent	___	___	___	___	___
Abstain	___	___	___	___	___

VI. FUTURE AGENDA ITEMS

- a) Annual Report in September
- b) Annual Review of the Trustee Handbook in October

VII. CONSENT CALENDAR

Motion	___	___	___	___	___
2nd	___	___	___	___	___
Ayes	___	___	___	___	___
Noes	___	___	___	___	___
Absent	___	___	___	___	___
Abstain	___	___	___	___	___

All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the Agenda. There will be no separate discussion on these items prior to voting unless members of the Board or the public request specific items to be removed from the Consent Calendar for separate action.

a) Personnel Action

1. Resignation of Library Assistant, Stella Galvan, effective June 22, 2017.
2. Merit increase for P/T Library Clerk, Dianne Ochoa, to Step 4 on the Salary Scale Effective August 4, 2017.
3. Merit increase for P/T Library Clerk, Nancy Rubalcaba, to Step 2 on the Salary Scale Effective July 21, 2017.
4. Merit increase for P/T Library Page, Randy Richter, to Step 4 on the Salary Scale Effective July 21, 2017.

ADJOURNMENT _____

Motion	___	___	___	___	___
2nd	___	___	___	___	___
Ayes	___	___	___	___	___
Noes	___	___	___	___	___
Absent	___	___	___	___	___
Abstain	___	___	___	___	___