

MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
BUENA PARK LIBRARY DISTRICT
September 3, 2024

CALL TO ORDER: President Pro Tem Traut called the meeting to order at 5:35 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Board Members Present: Ms. Brenda Estrada, Dr. Richard Rams, Mrs. Cheyenne Traut.
Mrs. L. Carole Jensen and Dr. Patricia Ganer were absent (excused).

Staff Present: Helen Medina, Library Director; Ann Thompson, Interim Library Services Supervisor; and
Patty Salas, Administrative Assistant.

ACTION ON MINUTES

4. Regular Meeting of August 6, 2024

MOTION by Trustee Estrada to approve the minutes of August 6, 2024, as presented.

SECOND by Trustee Rams.

AYES: Trustee Estrada, Trustee Rams, and Trustee Traut.

ABSENT: Trustee Ganer, Trustee Jensen.

MOTION approved.

ORAL COMMUNICATIONS

5. From Public Concerning Non-agenda Items

No comments.

6. Board Members' Reports on Conferences Attended or Meetings Scheduled

No comments.

CORRESPONDENCE

7. Patrons' suggestions from Individuals Requesting Purchase of Materials or Proposing Changes to Library Operations

No comments.

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8. Director's Report

Director Medina stated she was selected to give a presentation at California Library Association Conference on October 17.

State of the City lunch is on October 2, any Board members who would like to attend please let Administration know.

FINANCIAL AND MONTHLY REPORTS FROM THE OFFICE OF THE DIRECTOR

9. Quarterly CERBT Account Update

Director Medina stated this is the OPEB Trust. The District took a reimbursement, we are super funded. This was the first time the District has done so.

10. Monthly Statistical Reports

No comments.

FUTURE AGENDA ITEMS

11. Agenda preparation for the next regular date meeting which will be held on October 1, 2024, unless rescheduled by the Library Board of Trustees.

- Annual Report
- Annual Review of the Trustee Handbook
- Evaluation of Library Director
- Discuss rescheduling November Board Meeting

CONSENT CALENDAR

All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the Agenda. There will be no separate discussion on these items prior to voting unless members of the Board or the public request specific items to be removed from the Consent Calendar for separate action.

12. Personnel Action

- a. Leave of absence, Josephine Flordelis, from November 11, 2024 – December 12, 2024.
- b. New Hire, Delaney Kavadoy, as PT Library Clerk at Step 1 on the Salary Scale effective August 27, 2024.
- c. Resignation of PT Library Clerk, Cynthia Alvarez, effective August 31, 2024.

MOTION by Trustee Estrada to approve the Consent Calendar.
SECOND by Trustee Rams.

AYES: Trustee Estrada, Trustee Rams, and Trustee Traut.
ABSENT: Trustee Ganer, Trustee Jensen.

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MOTION approved.

CLOSED SESSION

13. Public Employee Discipline/Dismissal/Release (Gov. Code, 54957 (b)(1))

MOTION by Trustee Estrada to enter closed session at 5:45 p.m.
SECOND by Trustee Rams.

AYES: Trustee Estrada, Trustee Rams, Trustee Traut.
ABSENT: Trustee Ganer, Trustee Jensen.

MOTION approved.

MOTION by Trustee Estrada to return to Open Session at 7:13 p.m.
SECOND by Trustee Rams.

AYES: Trustee Estrada, Trustee Rams, Trustee Traut.
ABSENT: Trustee Ganer, Trustee Jensen.

President Pro Tem Traut announced the following action was taken in closed session - Approval of the release of Business Officer, Marina Tutty, effective September 3, 2024.

The MOTION was made by Trustee Rams and SECONDED By Trustee Estrada.
AYES: Trustee Estrada, Trustee Rams, and Trustee Traut.
ABSENT: Trustee Ganer, Trustee Jensen.

MOTION approved.

ADJOURNMENT

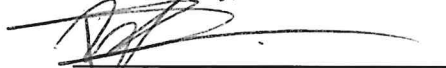
14. Adjournment

MOTION by Trustee Estrada to adjourn the meeting.
SECOND by Trustee Rams.

AYES: Trustee Estrada, Trustee Rams, Trustee Traut.
ABSENT: Trustee Ganer, Trustee Jensen.

MOTION approved. The meeting was adjourned at 7:16 p.m.

Submitted by,



Brenda Estrada
Secretary

